

**Ms Suzanne Wylie
Belfast City Council
City Hall
Donegall Place
Belfast
BT1 5GS**

Voluntary and Community Division
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Belfast BT7 2JB
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Email: Elaine.downey@communities-ni.gov.uk

Date: 21st September 2016

Dear Ms Wylie,

Community Support Programme: Letter of Variance for 2016-2017

Revised Approval

The purpose of this letter is to amend the **Belfast City Council's** Community Support Programme (CSP) Letter of Offer dated **31st March 2016**, following the Department's decision to revise the financial offer by allocating further funding from the **Welfare Reform Advice monies for Welfare Reform Readiness and Welfare Reform Training**.

The funding for **Welfare Reform Readiness** is allocated on the same basis as the original 2016/17 awards.

The funding for **Welfare Reform Training** is allocated to council areas based on the number of current front line advisers per council area.

The figures "Welfare Reform Readiness, and Welfare Reform Training" shows your Councils additional allocations. Accordingly upon your Council's acceptance of this offer as hereinafter provided, the said Letter of Offer shall be amended and have effect as if:-

for third paragraph beginning "The award is as follows "for the words

Community Support General	£863,964.00
Advice Grant	£540,036.00
Total CSP Award	£1,404,000.00

There was substituted the words

Community Support General	£863,964.00
Advice Grant	£540,036.00
Welfare Reform Readiness *	£203,677.26
Welfare Reform Training *	£65,400.00
Total Community Support Award for 2016-17	£1,673,077.26

*Note: Council is not required to match fund the Welfare Reform Readiness and Welfare Reform Training Grants.

Acceptance

This letter is issued in duplicate and accordingly if your council is prepared to accept the variance to the original Letter of Offer and Memorandum of Understanding please return one complete copy of this letter duly signed and dated on behalf of the council.

Failure to return the signed documentation within 28 days from the date of this letter **shall** result in the revised offer being deemed as withdrawn.

Yours sincerely

Elaine Downey
Advice Services and Programme Delivery Team
Voluntary and Community Division

1. OFFICIAL GRANT ACCEPTANCE

I _____ have authority **on behalf of**
(Name of Chief Executive in Block Capitals)

(Name of Council in Block Capitals)

accept the revised offer of Grant set out in the Letter of Variance dated 21st September 2016 and agree to deliver the above programme on the terms and conditions contained in the Letter of Offer and the Memorandum of Understanding dated **31st March 2016**.

_____ Date _____

Signed Chief Executive